

MAR 13 2023

**AGENDA PLACEMENT FORM**

(Submission Deadline – Tuesday, 12:00 PM before Regular Court Meetings)

Date: 03/07/2023

Meeting Date: 03/13/2023

Submitted By: CJO

Department/Office: CJO

Signature of Director/Official: \_\_\_\_\_

*Rick - 1st of April  
Kenny - 4-22  
Mike 4-8  
Larry - 4-15*

**Agenda Title:**

Discussion Regarding Participation in a Tire Collection Event with the City of Cleburne

**Public Description** (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(May attach additional sheets if necessary)

Person to Present: \_\_\_\_\_

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC  CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: \_\_\_\_\_ minutes

Session Requested: Workshop (Action Item, Workshop, Consent, Executive)

Check All Departments Requiring Notification:

County Attorney                      IT                      Purchasing                      Auditor

Personnel                      Public Works                      Facilities Management

Other Department/Official (list) \_\_\_\_\_

## Paula Reid

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**From:** Julie Winchell <Julie.Winchell@cleburne.net>  
**Sent:** Monday, March 6, 2023 4:43 PM  
**To:** Jeremy Hutt; Rodney Collins; Laura Melton; Bob Barnes; Elizabeth De Santiago; Leland Peffley; Diana Miller; Jamie Moore; Precinct #3; Emergency Management Mail Group; Precinct #1; County Judge (public address); Jennifer VanderLaan; Precinct #4; Precinct #2  
**Subject:** Funding Assured for Tire Collection Events in Johnson County  
**Categories:** Comm Court

**\* External sender - use caution with links or attachments \***

All,

I have spoken Breanne Johnson, the NCTCOG representative who is working on the regional solid waste grant funding for Scrap Tire Collection. She confirmed with their purchasing folks that public entities wishing to hold tire collection/tire cleanup events with NCTCOG funding (see below) may do so by documenting requests for bids/price quotes for tire collection and disposal. Breanne indicated that they can fund up to \$25,000 dollars using price quotes without having to have a formal RFP process. This will enable the City and Johnson County to get the necessary documentation to hold tire events this spring/summer.

The grant funds can be used for either cleaning up tire dump sites on public lands, or allowing residents to bring tires in to one of our designated facilities for free tire disposal. Funds cannot be used for commercial tire disposal (tire shops bringing their tires in), or disposal of used tires from city/county maintenance operations. If citizens or staff are made aware of any illegal tire dump sites needing collection, please wait until NCTCOG approves the event start date so the tire disposal can be covered by the grant.

NCTCOG will be providing me a copy of the interlocal agreement which either the city or county would need to enter to get the project grant funding. Breanne indicated that the earliest approval could be 3/20/23. That might mean that we could begin collection events as early as March 25<sup>th</sup>. I will forward the agreement to whoever would need to get it on an agenda (if required) as soon as I receive it.

Because of this short time line, my immediate goals are to:

- contact the various tire vendors that we use (3-Star Tire Recycling, All American Tire Recycling, and Liberty Tire Recycling) to get quotes and availability of services to set tire trailers at the city transfer station and the county precinct barns
- finalize a budget (I will need commitments ASAP from precinct barns willing to hold an event)
- work to complete contract requirements with NCTCOG
- develop a promotional flyer and social media campaign
- work with Community Supervision to schedule assistance for the collection event dates.

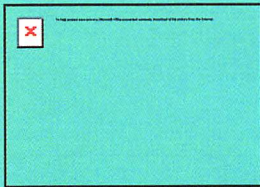
Once we have the vendor(s) set we can develop the timing for the collection event. I propose having a trailer set at the Cleburne Transfer Station for designated dates during regular business hours and to also have a trailer set at a different precinct barn each month. At any participating precinct a county staff member/commissioner would be needed to open facility to the public for the event, assist with supervising community service workers who will be needed to help unload/load tires, and to close the facility at end of day. Depending on the availability of county staff to operate the precinct site, this may be just one Saturday in a month or a specific set of dates or times when their staff are available. Each precinct should discuss in-house what timing works best for their location. Setting similar days or times of day at all county facilities will be easier to publicize without confusing citizens. When considering the date, remember that Community Supervision usually gets more volunteers on the Saturdays later in the month. Having more community service workers will make the event run smoothly.

While I am working on the items above, please consider whether/when you could hold a collection event. Precincts should confirm their intent to host as soon as possible so I can set the budget and planning. **Please provide your facility's preferred dates and times to hold an event by 5:00pm March 13<sup>th</sup>.** It may be necessary for the county precincts to coordinate your calendars for the best schedule so we can cover as much of the county as possible. If possible please appoint a point person for organizing your location and provide me their contact information. A meeting with all those folks may be needed to develop a workable schedule. If you have any questions, please feel free to call. I hope to hear from you soon.



**Julie Winchell**  
Environmental Coordinator  
PO 677  
Cleburne, Texas 76033  
Phone 817-645-0961  
[julie.winchell@cleburne.net](mailto:julie.winchell@cleburne.net)

**From:** nctcog.activehosted.com@s4.csa2.acemsa1.com <nctcog.activehosted.com@s4.csa2.acemsa1.com> **On Behalf Of** Breanne Johnson  
**Sent:** Thursday, February 23, 2023 2:15 PM  
**To:** Julie Winchell <Julie.Winchell@cleburne.net>  
**Subject:** Funding for Tire Collection Events Available: Respond by 3/17



## A Message From NCTCOG Environment & Development

### **NCTCOG to Sponsor Scrap Tire Collection Events Respond by March 17th for Funding Consideration**

NCTCOG Members,

The NCTCOG Environment and Development department has allocated funding for sponsoring tire collection events across the North Central Texas region. Cities and counties can either host an event for residents or can collect tires from an illegal dump site on public property. All events and cleanup activities must be complete by June 30, 2023.

This opportunity will operate on a first-come, first-serve basis. If you are interested in hosting a tire collection event or performing a tire clean up on public property, please review the below requirements and email Breanne Johnson at [bjohnson@nctcog.org](mailto:bjohnson@nctcog.org) **by close of business, Friday, March 17, 2023.**

**Requirements:**

- The participating entity must be eligible to receive solid waste funding from NCTCOG (must be within NCTCOG's 16-county region, and a city, county, or special law district.)
- The participating entity must provide NCTCOG with an estimated cost of the tire collection event in the original request for sponsorship. If selected for sponsorship, NCTCOG will enter into an Interlocal Agreement with the entity to provide us with the ability to sponsor your event.
- The participating entity must be able to procure their own tire collection vendor.
- The participating entity must provide background documentation of the procurement process for NCTCOG's review.
- The participating entity must be able to properly advertise their event to residents.
- The participating entity and/or tire collection vendor must provide the manifests from the event that include the number of tires collected to NCTCOG at the conclusion of the event.
- The participating entity must pay for the tire collection vendor up front and be reimbursed by NCTCOG.
- The participating entity must provide proper backup documentation of the payment to be reimbursed for the event, as per the standard [Request for Reimbursement Guidelines](#) for the FY2022-2023 solid waste pass-through grants.
- All above items must take place by June 30, 2023, to ensure NCTCOG has the ability to reimburse the event.

If you have any questions or require additional information, please contact Breanne Johnson at [bjohnson@nctcog.org](mailto:bjohnson@nctcog.org).

This program is funded through a solid waste management grant provided by TCEQ.

Sincerely,

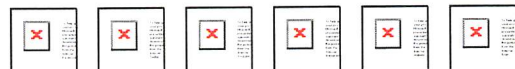
Breanne Johnson  
Environment and Development Planner  
North Central Texas Council of Governments  
[bjohnson@nctcog.org](mailto:bjohnson@nctcog.org)  
817-695-9148



[www.nctcog.org/envir](http://www.nctcog.org/envir)

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Arlington, Tx 76011  
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